



April 27, 2023

MEETING NOTICE

NOTICE IS HEREBY GIVEN that the Madison Area Technical College District Board will meet in executive session, in a hybrid format, at 4:30 p.m. at the Truax Campus, 1701 Wright St, Madison, Room AB132, at 4:30 PM on Wednesday, May 3, 2023, to consider employment, promotion, compensation or performance evaluation data as authorized in Section 19.85 (1) (c), Wis. Stats., and for the purpose of receiving an update on strategy, and terms and conditions, concerning negotiation of the acquisition of real estate as authorized by Section 19.85 (1) (e) Wis. Stats. The meeting will begin and end in open session. Members of the public can monitor the open portion of this meeting, both before and after the executive session, by dialing (608) 620-8501 and entering Conference ID 873 406 931# when prompted.

NOTICE IS FURTHER HEREBY GIVEN that immediately following executive session, and anticipated no earlier than 4:45 p.m., the Madison Area Technical College District Board will meet in a hybrid format in open session in Room AB132. Members of the public can monitor the open portion of this meeting, both before and after the executive session, by dialing (608) 620-8501 and entering Conference ID 873 406 931# when prompted.

NOTICE IS FURTHER HEREBY GIVEN that the Madison Area Technical College District Board will meet in a hybrid format at 5:30 p.m., in Room D1630B/C, to consider the items below. Members of the public can monitor the meeting by dialing (608) 620-8501 and entering Conference ID 711 025 674# when prompted.

Public Hearing on FY2023-24 Budget

- I. Call to Order
- II. Highlights of FY2023-24 Budget
- III. Comments from the Public
- IV. Close of Public Hearing

Regular Business Meeting

- I. **CALL TO ORDER**
 - A. Compliance with Open Meeting Law
- II. **ROUTINE BUSINESS MATTERS**
 - A. Approval of April 4, 2023, Meeting Minutes (**Pages 3-14**)
 - B. Public Comment
- III. **NEW BUSINESS**
 - A. Communications
 1. Student Senate President's Report – Wilfried Tapsoba

2. Student Liaison Report – Susan Burke Custer
3. Board Chair’s Report
 - a. Future Meeting & Event Schedule
4. College/Campus Announcements
5. President’s Report
 - a. International Travel **(Page 15)**
 - b. GLBA Safeguard Rules
 - c. Equity, Inclusion, and Community Relations Update

B. Action Items

1. Fiscal Year 2022-23 Budget Amendment **(Pages 16-27)**
2. Proposed FY2023-24 Capital Remodel Project – Goodman South Campus Writing Center **(Page 28)**
3. New Program Approval – Early Childhood Education Apprenticeship **(Page 29)**
4. New Program Approval – Lab Animal Care Technician Apprenticeship **(Page 30)**
5. Consent Agenda
 - a. General fund financial report as of March 31, 2023 **(Pages 31-33)**
 - b. Quarterly investment report as of March 31, 2023 **(Pages 34-37)**
 - c. Quarterly finance metrics **(Pages 38)**
 - d. Request for proposals/request for bids/sole sources **(Page 39)**
 - e. Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period March 16, 2023, through April 15, 2023 **(Pages 40-44)**
 - f. 38.14 contracts for March 2023 **(Page 45)**
 - g. Employment of personnel **(Pages 46-48)**
 - h. Resignations and separations **(Page 49)**
 - i. Retirements **(Page 50)**

IV. CALENDAR OF EVENTS

June 7, 2023

July 10, 2023 **(Monday)**

Madison College Commencement

Friday, May 12, 2023, 5:30 p.m. - Veterans Memorial Coliseum at the Alliant Energy Center

Wisconsin Technical College District Boards Association

July 20-22, 2023; Summer Meeting, Fox Valley Technical College - Appleton

V. ADJOURN

cc: News Media
 Madison College Board
 Legal Counsel
 Administrative Staff
 Full-Time Faculty/ESP Local 243
 Part-Time Faculty

A meeting of the Madison Area Technical College District Board was held on April 5, 2023, in a hybrid format at the Truax Campus. Members of the public were given an opportunity to attend in person or virtually through a phone line published as part of the notice.

Board members present: Elton Crim (Chair), Frances Huntley-Cooper (Vice-Chair), Melanie Lichtfeld (Secretary), Shiva Bidar-Sielaff (Treasurer), Daniel Bullock, Randy Guttenberg, Arlyn Halvorson, and Chris Polzer.

Also present: Jack E. Daniels, President; Jon Anderson, Legal Counsel; Turina Bakken, Provost; Rosemary Buschhaus, Vice-President of Human Resources & Chief Human Resources Officer; Tim Casper, Executive Vice-President of Student Affairs & Institutional Effectiveness; Damira Grady, Vice-President for Equity, Inclusion, and Community Engagement, and Sylvia Ramirez, Vice-President for Administration.

Others present: Kerri Kliminski, Dean of School of Nursing; Wilfried Tapsoba, Student Senate President; and Kristin Rolling, Recording Secretary.

Call to Order ^I

The meeting was duly noticed and called to order at 5:35 p.m. by Dr. Crim.

Routine Business Matters ^{II}

Approval of Meeting Minutes ^{II A}

There was a motion and a second to approve the meeting minutes of March 1, 2023, as submitted. Motion carried.

Public Comments ^{II B}

There were no public comments.

New Business III**Communications** III A**Board Chair's Report** III A 1

Dr. Crim reported that, as part of their meeting earlier today, toured the new Information Technology spaces at the Truax campus.

Future Meeting & Event Schedule III A 1 a

Dr. Crim reminded Trustees about upcoming meetings and college events.

Student Senate Report III A 2

Mr. Tapsoba reported that Student Senate elections concluded on March 31. All Senate official position have been filled, and all Senate seats, except a Watertown representative, have been filled. The swearing in ceremony for new senators will be held on May 5.

Student Liaison Report III A 3

There was no student liaison report.

College/Campus Announcements III A 4

Ms. Ahedo reported that the Truax campus hosted the Wisconsin Education Fair earlier this spring. More than 900 high Wisconsin high school students. They visited booths staffed by the 95 colleges that participated. This year, graduating high school students who have earned 12 or more Madison College credits or a credential will receive a Madison College Early College Medallion to wear for their high school senior awards night and high school graduation. Additionally, STEM Academy students will also receive a STEM Academy specific medallion. Four Madison College and their faculty member, Stephanie Beckman, have had a presentation entitled "Course-Based Undergraduate Research Experiences (CURE) as a High Impact Practice in English 1 ALP (Accelerated Learning Program)" accepted at the National Conference on

Acceleration in Developmental Education (CADE), which will take place in early June. They conducted a qualitative research project related to both the faculty and student experiences engaging in CURE in English 1 ALP. ALP stemmed from the work by Community College of Baltimore County (CCBC) to re-imagine the delivery of developmental education through the use of co-requisites. The students are Precilia Dahn, Liberal Arts Transfer - Pre Professional Health/Nursing; Fritz Fritz, Liberal Arts Transfer - Science, Technology, & Math; Wayne McMillen, IT - System Administration Specialist; Yael Plazola, Liberal Arts Transfer - Pre-Professional Health.

Dr. Bakken reported that the college will be awarded \$2,283,506 in state and federal grant funds for fiscal year 2024. Included in the award is of the Core Industry grant, awarded to Surgical Technology in the School of Health Sciences that will help the program make the transition from a one-year to a two-year program. We also successfully competed for a Developing Markets grant that will accelerate the launch of our new Supply Chain Management program. Congrats and thank you to Deans Dr. Marsha Tweedy and Dr. Ramon Ortiz and their teams in Health Sciences and Business and Applied Arts. The Accreditation Commission for Education in Nursing (ACEN) has approved the Fort Atkinson PN expansion. In a new agreement with Milwaukee Area Technical College, Milwaukee students will be able to complete either the Veterinary Assistant or Veterinary Technology pathway with online programming. A chapter by Dr. Geoff Bradshaw, Associate Vice-President of Global Strategy, is included in a book that will be published this fall by UW-Madison about international education. The chapter focuses on how UW-partnership has helped grow international education at Madison College. French faculty Mary Haight, in collaboration with the Center for International Education, reimagined the curriculum for the Interdisciplinary Global Studies Certificate which includes a new capstone

experience course and Honors opportunity, and the launch of a new French Language certificate credential option to serve occupational and transfer students. Five faculty recently received

Faculty of Excellence awards from the League of Innovation:

- Marco Torrez-Miranda, Faculty Director of the Institute for Equity and Institutional Change
- Loise Kirore, Nursing
- Jill Huizenga, Entrepreneurship
- Dr. Adina Ness; resident dentist in Dental Hygiene and D Assistant
- Lindsay Amiel, Economics

The college also received an award for virtual reality instruction. Three Madison College students recently received the American Association of University Women (AAUW) scholarship to attend the National Conference for College Women Student Leaders (NCCWSL) in Washington, D.C. Applications for the following students were unanimously approved:

- Bilma Bonilla, Liberal Arts Transfer - Social Sciences
- Precilia Dahn, Nursing Associate Degree/Liberal Arts Transfer - Health Sciences
- Wendyam Ilboudo, Liberal Arts Transfer - Social Sciences

Honorine (Wendyam) Ilboudo, an Honors Program student, working on research on Domestic Violence in West Africa (Su22; F22, SP23), and winner of this year's prestigious Jack Kent Cooke Scholarship was recently admitted into Williams College, a very competitive four-year liberal arts college in Massachusetts and has been awarded a full scholarship. The Honors Program, led by Dr Julia Hasleu, recently announced their fall winners:

- First Place: Maria Schirmer Devitt "Sustainable Printing and Dyeing"
- Second Place: Peter Nelson "Non-Euclidean Rendering Engine"
- Third Place: Shilo Hinrichs "Sustainable Textile Printing"

Each winner will receive a cash prize, a trophy, a permanent place on the recognition wall outside the Honors Program Office, and an all-expense paid trip to the regional conference to present their Honors Project. Fourteen student members of the Madison College Chapter of Business Professionals of America (BPA) recently competed at the State Leadership Conference

and earned their way to the National Conference in California in late April. The team earned 17 first place finishes and 32 other awards ranging from second to fifth. BPA advisors are Jeff Quinlan, Teresa Laws-Dahl and Dan O'Brien. The Fort Atkinson campus recently hosted all the technical education instructors from the Fort Atkinson High School for tours and idea generation on future collaborations. The Reedsburg Campus *Celebrate a Nurse 5K* will take place on May 6. The summer youth welding and metal fabrication camps in Portage and in the Eastern Region are full.

Dr. Grady reported that office of Equity, Inclusion and Community Relations continues to collaborate, across the college, participating in training, programming, recruitment events, athletics events, and being a thought partner. The coordinator of the Employee of Color Mentoring Program continues to support programming focused on employee retention. In March, the program hosted a social and invited all current and past program participants. Seventeen employees were able to attend. Creating space events, which focus on healing and mental wellness, continue to take place. To date, the events have hosted art therapy, healing racial trauma, and sessions centered on embodying racial justice. The Office of Equity and Inclusion National Student Leadership Diversity Conference in Chicago in March, and a group of students will be sent to that same conference in Las Vegas in April. Her office will co-host Equal Pay Day events with Career and Employment Services. The Madison College Pow Wow will be held on April 22.

Ms. Buschhaus reported that the college's leadership development program, Leadership Insights, for our managers at the director/dean level and above, launched in March. The year-long program focuses on one topic each year, with this year's topic being equity and inclusion in the workplace April is sexual assault awareness month and Human Resources has partnered with the

Dean of Students' office to offer a variety of programming, including bystander intervention training, tabling for awareness and the clothesline project. The faculty professional development plan & evaluation process (PDP-E) for full-time and part-time faculty will launch later this month. Also this month, full-time faculty contracts will be sent to all faculty on April 12 and they will have until May 10 to sign their contract in workday. This is a new process for us as we typically have rolling contracts. The purpose for the distribution of the contracts is to update and align the language among all the contracts.

Ms. Ramirez reported the work of the custodial team is critical to operations and after several changes to recruitment and retention efforts, the team is now at capacity after struggling to find and keep staff. The college recently hired a new Event Services Manager, Bill Reed. The college's Childcare Roadmap Team attended the FamilyU People Convening in San Diego where we participated in learning regarding vulnerability in leadership, the critical identity intersections of student parents and the necessity to center race and racism in this work. For many years the campus childcare center hosted an art show as part of National Week of the Young Child. The art show was on hiatus because of the pandemic but has returned this year. The art is displayed on the second floor of the main building at the Truax Campus, near the Student Achievement Center.

Dr. Casper reported that the Boys & Girls Club of Dane County (BGCDC) recently announced an expansion of their partnership with Madison College that will provide additional support to for eligible students as they pursue their Associate Degree at Madison College. The goal of this new program will be Associate Degree Completion. The launch was made possible by a \$1.5 million commitment from Mary Burke, area philanthropist and education supporter. Madison College has been ranked in the top 10 for military friendly community colleges in the

United States, based on the Military Friendly Schools survey. Military Friendly evaluates organizations based on their commitment and success in creating opportunity for the military community. Each semester, Phi Theta Kappa Honor Society members hold a recognition celebration to recognize Madison College instructors, staff, and managers who have made a significant and positive impact on their success. This term's 21 honorees are:

- Brandy Richer, RISE Programs Student Success Coach
- Brian Ashland, English Instructor
- Brianna Stapleton-Welch, Student Life Program Advisor
- Christine Cina, History Instructor
- Debby Ford, Psychology Instructor
- Ellie Rome, Student Life Program Advisor
- Gina Piscitelli, Biology Instructor
- James Magruder, English Instructor
- James Reichling, Early College Programs Instructor
- Jason Razdik, Biology Instructor
- Karla Kwapil, Nursing Instructor
- Lisa Bach, Veterinary Technician Instructor
- Lynn Baldwin, Business Instructor
- Natasha Harrell, Academic Support Services Partner
- Rhonda Louis, Nursing Instructor
- Ryan Doering, Physical Sciences Instructor
- Sara Bugni, RISE Programs Advisor
- Scarlet Martino, Student Life Coordinator
- Sheri Parker, Mathematics Instructor
- Simon Allard, Biology Instructor
- Theresa Laws-Dahl, Accounting Instructor

Phi Theta Kappa Honor Society also inducted Dr. Turina Bakken into the society as an honorary member. The Clarion, Madison College's student newspaper, received 19 awards as part of the Wisconsin Newspaper Association Foundation's 2022 Better Newspaper Contest, including six first-place awards. The intention of the contest is to recognize excellence in student journalism across Wisconsin.

- Former Editor Kaleia Lawrence - two first-place awards
- Stuart Pate, News Editor for the 2021-22 school year - first in the public affairs reporting and first in Coronavirus coverage

- Graphic Designer Valenzia Cina - first in advertising and second in page design
- Managing Editor Kelly Feng - honorable mention for collegiate journalist of the year, second in the sports story, and honorable mention in feature story
- Copy Editor Iman Alrashid - third place in feature writing and honorable mention in feature photography.
- Camryn Gardner - first place in arts and entertainment story
- Bryce Dailey - second in arts and entertainment story
- Courtney Van Horn - second place in the freedom of information category
- Ebenezer Idowu Jr. - third in column writing
- Graphic Designer Michelle Meyer - honorable mention in the infographic category.

Two awards were presented to the staff, including a third place for general excellence and a third place for website out of all student newspapers statewide. Six Madison College design students took home seven awards at the 2023 American Advertising Awards:

- Jenna Sandstrom - Gold/Best of Show
- Kristin Shafel: Gold
- Miranda Smith: Gold
- Tabitha Crase: Silver (two awards)
- Christina Peterson: Silver
- Jeremy Van Mill: Bronze

Graphic Design alumni and current Web & Digital Media Design student Hayden Jorgensen won two silver awards at the professional level for his freelance work with the Sun Prairie Chamber of Commerce Sweet Corn Festival. Four Madison College students have been selected for the highly competitive Jack Kent Cooke Foundation Undergraduate Transfer Scholarship - The following Madison College students are semi-finalists this year: Honorine Wendyam Ilboudo, Todala Mone, Ousmane Nikiema, and Wendpanga Tapsoba . These students were selected out of more than 1,700 students across 38 states. The finalists will receive financial aid and academic advising to make sure they can earn a bachelor's degree without taking on student debt. The Men's Basketball earned a number one seed in Region 4 Tournament and finished as runner-up at the tournament. Three players - Keith Hoffman, Deante Luster, and Nik Feller - received postseason honors. Three Women's Basketball players earned postseason honors: Taylor Ripp,

Jordanna Davis, and Kayla Staveness. Baseball opened their season ranked second in the NJCAA Division II poll. The Madison College Hall of Fame recently inducted four new members.

President's Report III B 5

Dr. Daniels reported that the Madison College Marketing Department was recently awarded several awards from the National Council for Marketing & Public Relations, including a best in Show award for the *Welcome Home* Lumina video.

Dr. Daniels shared the Ms. Huntley-Cooper was recently honored by the City of Fitchburg when they dedicated the Common Council Chambers as the Frances Huntley-Cooper Common Council Chambers.

Dr. Daniels announced that Dr. Bakken was recently awarded the Wisconsin Technical College System Eagle Management Leadership Award.

International Travel III B 5 a

Dr. Daniels informed the Board of recently approved international travel activities that will provide staff professional development and student exchange and recruitment opportunities. The presented activities have been conditionally approved and final decisions will be made for each activity based on current health conditions.

Enrollment Update III B 5 b

Dr. Daniels introduced Dr. Casper to share an enrollment update. Dr. Casper shared current data and trends related to FTE student enrollment, headcount, and degree credit FTE enrollment.

Action Items III B**New Program Approval – Nursing Apprenticeship** III B 1

Dr. Kliminski reported that the School of Nursing seeks approval for the creation of an Associate Degree Nursing (ADN) Apprenticeship. This programming opportunity originated with the college's partnership with UW Health. The credential provides an innovative strategy to address nursing workforce shortages at this employer partner and provides a model for future partnerships. This program has the support from the Department of Workforce Development Bureau of Apprenticeship and would be the first apprenticeship program in the nation to confer an associate degree upon completion. The initial Registered Apprenticeship Associate Degree Nursing program will allow 16 UW Health incumbent workers the opportunity to be employed full-time and with full-time benefits while completing their nursing education. This program supports individuals who would not otherwise have the financial resources or time to dedicate to nursing education. Students will sign a contract with UW Health for the four-year apprenticeship and agree to continue their employment as registered nurses.

There was a motion by Mr. Guttenberg, seconded by Ms. Lichtfeld, to approve the new Associate Degree Nursing Apprenticeship. Ms. Bidar-Sielff recused herself from voting. Motion carried.

Fiscal Year 2023-24 Student Employee Pay Rate III B 2

Ms. Ramirez reported that student employees are a valuable part of Madison College's workforce that enables the college to meet the service needs of the institution. Student employees are funded through both college funding and the Federal Work Study program. College administration engages managers of student employees, the Career and Employment Office, Financial Aid, and others in making the wage recommendation. In addition, we analyzed the current hourly rate of pay for student employees against similar occupations using local and

statewide wage data as well as wage data from other higher education institutions. Based on the analysis, the college recommends changes to the student employee pay rate. The changes would apply all student employee pay, regardless of funding sources.

There was a motion by Ms. Bidar-Sielaff, seconded by Mr. Halvorson, to approve raising the hourly wage rate from a minimum of \$14.00 and a maximum of \$15.00 to a minimum of \$15.00 per hour and a maximum of \$16.00 and a one dollar (\$1.00) per hour shift differential for hours worked consistent with other non-exempt college employees for student employees, including students eligible for Federal Work Study, for Fiscal Year 2023–2024. Motion carried.

Fiscal Year 2023-24 Proposed Budget III B 3

Ms. Ramirez and Mr. Monty provided an update on the Madison College Fiscal Year 2023-24 proposed budget. They shared information related to the college’s budget development process and priorities, budget projections, revenue and expenditure assumptions, the tax levy, and the next steps in the budget approval process.

There was a motion by Mr. Polzer, seconded by Mr. Halvorson, to approve taking the proposed Fiscal Year 2023-24 budget to public hearing and establish the date, time, and place for the public hearing as May 3, 2023, at 5:30 pm. The hearing will be held in room D1630B/C of the Madison Area Technical Campus, 1701 Wright Street, Madison. Motion carried.

Consent Agenda III B 4

General fund monthly financial report as of February 28, 2023 III B 4 a

Requests for proposals/request for bids/sole sources III B 4 b

Supplier payments greater than or equal to \$2,500 and schedule of checks issued for the period February 16, 2023 through March 15, 2023
III B 4 c

38.14 Contracts for services January 2023 III B 4 d

Employment of personnel III B 4 e

Resignations and separations III B 4 f

There was a motion by Ms. Bidar Sielaff, seconded by Mr. Bullock, to approve Consent Agenda items III.B.4.a. through f. Motion carried

Adjournment ^v

There was a motion by Mr. Polzer, seconded by Ms. Lichtfeld, to adjourn the meeting. Motion carried.

The meeting adjourned at 6:56 p.m.

Melanie Lichtfeld, Secretary

Madison Area Technical College

Topic: International Travel Authorizations (Information Only District Board Report)

Date of Madison College District Board Meeting: May 3, 2023

The following international travel requests have been authorized. All of the requests for international travel listed below conform with all procedural and administrative rules as outlined in Madison College District International Travel Policies.

<u>Name of Program/Trip</u>	<u>Traveler Name(s)</u>	<u>Destination Country and City</u>	<u>Dates of Travel</u>	<u>Description/Purpose of Travel and Benefit to District</u>	<u>Dollar Amount</u>
Brussels-Lux Professional Development Program	Adrienne Roach	Brussels and Luxemburg	6/17-6/24/2023	Adrienne Roach, a Senior Part-time Instructor in Political Science has been selected as part of a competitive application process to participate in the Brussels-Lux Study Tour organized by the University of Pittsburgh's Center for European Studies and the University of North Carolina at Chapel Hill. Adrienne's participation in the program will expand her capacity for internationalization of Gender and Politics and International Relations course curriculum at Madison College. For more information about the tour, see: https://www.ucis.pitt.edu/esc/outreach/educators/professional-development/brussels . The tour is funded by a US Department of Education grant and the European Studies Center will cover all costs of the program. A nominal fee of \$20 for taxi to the airport is included here to trigger formal college approval and tracking systems.	\$20
Study Abroad Faculty Support in Dijon, France.	Mary Haight	Dijon, France	6/24-7/2/2023	French Instructor and Global Studies Certificate Advisor, Mary Haight, has been selected by Parkland College and the Illinois Consortium for International Studies and Programs (ICISP) to serve in a support faculty position for the ICISP Dijon Study Abroad program. In this capacity Mary will support both Madison College student participants in the program and students from other ICISP member schools. Parkland College will cover airfare, lodging, and some other expenses, Madison College Center for International Education will support the balance of expenses related to participation.	\$764.20

Madison Area Technical College

DATE: May 3, 2023

TOPIC: Fiscal Year 2022-23 Budget Amendment

ISSUE: Background: Wisconsin State Statute Chapter 65.90(5)(a) states:

...the amount of tax to be levied or certified, the amounts of the various appropriations and the purposes for such appropriations stated in a budget required under sub. (1) may not be changed unless authorized by a vote of two-thirds of the entire membership of the governing body...

Wisconsin's Administrative Code, TCS 7.05(7), states the

"Changes to the budget approved by the district board shall be by fund type or function within a fund type and shall be in accordance with s.65.90, Stats."

In addition, the Madison Area Technical College District Board adopted policies of governance on March 12, 2014, and reapproved July 14, 2014, which gives broad general guidance on significant matters of the District, in the form of Executive Limitations (EL). The Board Policy related to budgeting requires the administration:

...propose a balanced budget with 1) accurate projection of revenues and expenditures, 2) separation of capital and operational items, 3) projections of cash flow, and 4) disclosure of planning assumptions.

The Fiscal Year 2022-23 budget was approved by the District Board on June 1, 2022 and modified on December 7, 2022. Per State Statute 65.90(5)(a) and the Wisconsin Administrative Code TCS 7.05(7), and to adhere to the District Board's policy, budget amendments for FY2022-23 should be adopted by the District Board.

General Fund Adjustments

General Fund Revenue Adjustments

- Increase **Program Fees** by \$158,100 and decrease **Material Fees** by \$12,300 due to higher than anticipated tuition from an increase in projected enrollment from 7,100 full-time equivalent students (FTES) to 7,200 FTES and changes in enrollment mix of students between programs.
- Increase **Other Student Fees** by \$57,700 to reflect higher anticipated collection of fees set by outside authorities, which are largely related to traffic safety offerings.
- Increase **Institutional** revenue by \$547,100 to reflect additional interest revenue.
- Decrease **Federal Aids** revenue by \$11,900 to reflect decreased indirect Federal aid from lower grant activity.

The above adjustments reflect a net increase in budgeted revenues of \$738,700.

General Fund Expenditure Adjustments

- Decrease **Instruction** by \$1,262,000 to reflect a lower than anticipated in spending on course instruction and instructional supplies.
- Decrease **Instructional Resources** by \$37,000 to reflect lower than anticipated spending on instructional support staff and supplies.
- Decrease **Student Services** by \$209,000 to reflect lower than anticipated spending on personnel and supplies.
- Decrease **General Institutional** by \$212,000 to reflect lower than anticipated administrative costs.
- Decrease **Physical Plant** by \$126,000 to reflect lower than anticipated spending on facilities staff and supplies.
- Decrease **Public Service** by \$7,000 to reflect lower than anticipated spending on campus events.

The above adjustments reflect a net decrease in budgeted expenditures of \$1,853,000.

The net result of the General Fund modifications is \$2,591,700. These changes eliminate our planned use of Designations for Subsequent Year/Year(s). We also will reduce our planned transfer to the General Fund from the Internal Services Fund from \$650,000 to \$605,300.

Special Revenue Aidable Adjustments

Special Revenue Aidable Fund Revenue Adjustments

- Decrease **State Aids** by \$84,000 to reflect changes in state grants awarded, revised, or not funded.
- Decrease **Program Fees** by \$25,000 and decrease **Other Student Fees** by \$75,000 to reflect lower enrollment and course offerings in continuing education.
- Increase **Institutional** revenue by \$243,000 to reflect changes in Federal, State, and Local Grants awarded, revised, or not funded.
- Decrease **Federal Aid** by \$299,000 to reflect changes in Federal grants awarded, revised, or not funded.

The above adjustments reflect a net decrease in budgeted revenues of \$240,000.

Special Revenue Aidable Fund Expenditure Adjustments

- Decrease **Instruction** by \$910,000
 - Decrease by \$809,000 to reflect changes in Federal, State, and Local Grants awarded, revised, or not funded.
 - Decrease by \$101,000 to reflect lower instructional spending related to continuing education.
- Decrease **Instructional Resources** by \$56,000 to reflect changes in Federal, State, and Local Grants awarded, revised, or not funded.
- Increase **Student Services** by \$633,000 to reflect changes in Federal, State, and Local Grants awarded, revised, or not funded.
- Decrease **General Institutional** by \$102,000 to reflect changes in Federal, State, and Local Grants awarded, revised, or not funded.
- Increase **Physical Plant** by \$61,000 to reflect the alignment of expenses to the correct functions.

- Increase **Auxiliary Services** by \$134,000 to reflect changes in Federal, State, and Local Grants awarded, revised, or not funded.

The above adjustments reflect a net decrease in budgeted expenditures of \$240,000.

The net result of the Special Revenue Aidable Fund modifications is \$0.

Special Revenue Non-aidable Fund Adjustments

Special Revenue Non-aidable Fund Revenue Adjustments

- Increase **Local Government** revenue by \$41,116 to reflect increased match for the Supplemental Education Opportunity Grants and Technical and Academic Excellence scholarships.
- Increase **State Aids** by \$252,154 to reflect increased aid for Academic Excellence scholarships from the Higher Educational Aids Board and Wisconsin Higher Education Grants.
- Increase **Other Student Fees** by \$7,000 due to higher than anticipated collection of student activity fees.
- Increase **Institutional** revenue by \$47,300 to reflect increases in Wisconsin Scholars Grants and DCF Child Care Counts Stabilization Payment Program award. The increase was offset by a decrease in alternative loans.
- Increase **Federal Aid** by \$456,548 to reflect higher awards for Federal grant support, including the Child Care Access Means Parents in School (CCAMPIS) Program funding and student grants from COVID-19 federal relief funding.

The above adjustments reflect a net increase in budgeted revenues of \$804,118.

Special Revenue Non-aidable Fund Expenditure Adjustments

- Increase **Student Services** by \$545,256
 - Increase by \$547,166 to reflect increased student financial aid due to higher enrollment.
 - Decrease by \$251,862 to reflect lower Student Activities Board (SAB) spending for the student health clinic, bus pass program, and supplies for student organizations.
 - Increase by \$249,952 to reflect an increase in student grants from COVID-19 federal relief funding and DCF Child Care Counts Stabilization Payment Program award.

The above adjustments reflect a net increase in budgeted expenditures of \$545,256.

The net result of the Special Revenue Non-aidable Fund modifications is \$258,862, which will increase the Student Activities Board retained earnings.

Capital Fund Adjustments

Capital Fund Revenue Adjustments

- Decrease **Federal Aid** by \$17,000 to reflect the net change in capital awarded in Federal grants.

The above adjustments reflect a net decrease in budgeted revenues of \$17,000.

Capital Fund Expenditure Adjustments

- Decrease **Instruction** by \$66,000 to reflect decreased grant expenditures and to align expenditures with the correct function.
- Increase **Instructional Resources** by \$50,000 to reflect increased grant expenditures and align expenditures with the correct function.
- Increase **General Institutional** by \$466,000 to align expenditures with the correct function.
- Decrease **Physical Plant** by \$176,000 to align expenditures with the correct function.
- Decrease **Auxiliary Services** by \$270,000 to align expenditures with the correct function.
- Increase **Public Service** by \$250,000 to align expenditures with the correct function.

The above adjustments reflect a net increase in budgeted expenditures of \$254,000.

The net result of the Capital fund modifications is a decrease of \$271,000 to the fund balance.

Debt Service Fund Adjustments

Debt Service Fund Revenue Adjustments

- Increase **Institutional** revenues by \$200,000 to reflect higher bond premium received on capital borrows.

Debt Service Fund Expenditure Adjustments

- Decrease **Physical Plant** expenditures by \$1,396,668 to reflect changes in principal and interest payments on notes due this fiscal year.

The net result of the Debt Service modifications is \$1,596,668. The fund balance in the Debt Service Fund is held to make interest payments due in advance of the receipt of tax levy funds in subsequent years.

Enterprise Fund Adjustments

Enterprise Fund Revenue Adjustments

- Increase **Institutional** revenues by \$449,000 to reflect the changes in revenue estimates across multiple enterprises.
 - Decrease by \$175,000 for Instructional Resale.
 - Decrease by \$30,000 for Salon.
 - Increase by \$84,000 for Early Learning Campus.
 - Increase by \$70,000 for Mitby Theatre.
 - Increase by \$500,000 for Textbook Rental Program.
- Increase **Federal Aids** by \$16,000 for additional federal funding for the Early Learning Campus.

The above adjustments reflect a net increase in budgeted revenues of \$465,000.

Enterprise Fund Expenditure Adjustments

- Decrease **Auxiliary Services** by \$407,000 to reflect an overall decrease in anticipated expenses across multiple enterprises.
 - Decrease by \$400,000 for Textbook Rental.
 - Increase by \$60,000 for Mitby Theatre
 - Increase by \$100,000 for Early Learning Campus.
 - Increase by \$25,000 for Parking.
 - Increase by \$8,000 for Salon.
 - Decrease by \$200,000 for Instructional Resale.

The above adjustments reflect a net decrease in budgeted expenditures of \$407,000.

The net result of the Enterprise Fund modifications is \$872,000.

Internal Services Fund Adjustments

Internal Services Fund Revenue Adjustments

- Increase **Institutional** revenue by \$293,000 to reflect support for higher technology services contract costs and additional revenue in the Self-Insurance Dental Fund.

Internal Services Fund Expenditure Adjustments

- Decrease **Auxiliary Services** expenditures by \$127,000 to reflect lower communication expenses in the Telephone Fund and less insurance claims than expected. The decrease was offset by increases in technology services contract costs and Self-Insurance Dental Fund expenses.

The net result of the Internal Services Fund modifications is \$420,000. We also will reduce our planned transfer from the Internal Services Fund to the General Fund from \$650,000 to \$605,300.

ACTION: Approve the budget modifications for FY 2022-23. *Note: Approval by the District board requires a favorable vote of at least six (6) board members.*

Madison Area Technical College District

**GENERAL FUND
Budget Modification**

District:
Madison Area Technical College

2022-23

Fund:
General Fund

	<u>Current Budget</u>	<u>Modified Budget</u>	<u>Amount of Change</u>
Date Adopted:	12/7/2022	5/3/2023	
REVENUES			
Local Government	\$ 43,670,000	\$ 43,670,000	\$ -
State Aids	80,794,000	80,794,000	-
Program Fees	31,477,000	31,635,100	158,100
Material Fees	1,044,000	1,031,700	(12,300)
Other Student Fees	1,001,000	1,058,700	57,700
Institutional	1,487,000	2,034,100	547,100
Federal Aids	540,000	528,100	(11,900)
Total Revenues	\$ 160,013,000	\$ 160,751,700	\$ 738,700
EXPENDITURES			
Instruction	\$ 111,135,000	\$ 109,873,000	\$ (1,262,000)
Instructional Resources	3,240,000.00	3,203,000	(37,000)
Student Services	18,403,000.00	18,194,000	(209,000)
General Institutional	18,715,000.00	18,503,000	(212,000)
Physical Plant	11,092,000.00	10,966,000	(126,000)
Public Service	625,000.00	618,000	(7,000)
Total Expenditures	\$ 163,210,000	\$ 161,357,000	\$ (1,853,000)
Net Revenue	\$ (3,197,000)	\$ (605,300)	\$ 2,591,700
OTHER SOURCES/(USES)			
Operating Transfer In	\$ 650,000	605,300	\$ (44,700)
Operating Transfer Out	-	-	-
TRANSFERS TO/(FROM) FUND BALANCE			
Reserve for Compensated Absences	\$ (115,000)	\$ -	\$ 115,000
Designation for Subsequent Year	(653,100)	-	653,100
Designation for Subsequent Years	(1,635,900)	-	1,635,900
Designation for State Aid Fluctuations	(143,000)	-	143,000
Reserve for Post-Employment Sick Pay	-	-	-
Assigned for operations	-	-	-

Sylvia Ramirez
District Contact

Madison Area Technical College District
SPECIAL REVENUE AIDABLE FUND
Budget Modification

District:
 Madison Area Technical College

2022-23

Fund:
 Special Revenue Aidable

	<u>Current</u>	<u>Modified</u>	<u>Amount</u>
	<u>Budget</u>	<u>Budget</u>	<u>of Change</u>
Date Adopted:	12/7/2022	5/3/2023	
REVENUES			
Local Government	\$ 1,166,000	\$ 1,166,000	\$ -
State Aids	2,422,000	2,338,000	(84,000)
Program Fees	154,000	129,000	(25,000)
Material Fees	20,000	20,000	-
Other Student Fees	564,000	489,000	(75,000)
Institutional	4,307,000	4,550,000	243,000
Federal Aids	9,785,000	9,486,000	(299,000)
Total Revenues	\$ 18,418,000	\$ 18,178,000	\$ (240,000)
EXPENDITURES			
Instruction	\$ 13,067,000	\$ 12,157,000	\$ (910,000)
Instructional Resources	259,000	203,000	(56,000)
Student Services	3,097,000	3,730,000	633,000
General Institutional	1,533,000	1,431,000	(102,000)
Physical Plant	199,000	260,000	61,000
Auxiliary Service	263,000	397,000	134,000
Public Service	-	-	-
Total Expenditures	\$ 18,418,000	\$ 18,178,000	\$ (240,000)
Net Revenue	\$ -	\$ -	\$ -
OTHER SOURCES/(USES)			
Operating Transfer In	\$ -	\$ -	\$ -
Operating Transfer Out	-	-	-
TRANSFERS TO/(FROM) FUND BALANCE			
Designated for Operations	\$ -	\$ -	\$ -

Sylvia Ramirez
District Contact

Madison Area Technical College District
SPECIAL REVENUE NON-AIDABLE FUND
Budget Modification

District:
 Madison Area Technical College

2022-23

Fund:
 Special Revenue Non-aidable

	<u>Current Budget</u>	<u>Modified Budget</u>	<u>Amount of Change</u>
Date Adopted:	12/7/2022	5/3/2023	
REVENUES			
Local Government	\$ 193,259	\$ 234,375	\$ 41,116
State Aids	2,900,809	3,152,963	252,154
Other Student Fees	1,378,000	1,385,000	7,000
Institutional	1,321,000	1,368,300	47,300
Federal Aids	28,895,523	29,352,071	456,548
Total Revenues	<u>\$ 34,688,591</u>	<u>\$ 35,492,709</u>	<u>\$ 804,118</u>
EXPENDITURES			
Instruction	\$ -	\$ -	\$ -
Instructional Resources	-	-	-
Student Services	35,766,444	36,311,700	545,256
General Institutional	-	-	-
Physical Plant	-	-	-
Public Service	22,509	22,509	-
Total Expenditures	<u>\$ 35,788,953</u>	<u>\$ 36,334,209</u>	<u>\$ 545,256</u>
Net Revenue	\$ (1,100,362)	\$ (841,500)	\$ 258,862
OTHER SOURCES/(USES)			
Operating Transfer In	\$ -	\$ -	\$ -
Operating Transfer Out	-	-	-

Sylvia Ramirez
District Contact

Madison Area Technical College District

**CAPITAL PROJECTS FUND
Budget Modification**

District:				Fund:
Madison Area Technical College		2022-23		Capital Projects
		<u>Current Budget</u>	<u>Modified Budget</u>	<u>Amount of Change</u>
	Date Adopted:	12/7/2022	5/3/2023	
REVENUES				
Local Government		\$ -	\$ -	\$ -
State Aids		-	-	-
Institutional		37,000	37,000	-
Federal Aids		1,473,123	1,456,123	(17,000)
Total Revenues		<u>\$ 1,510,123</u>	<u>\$ 1,493,123</u>	<u>\$ (17,000)</u>
EXPENDITURES				
Instruction		\$ 6,722,123	\$ 6,656,123	\$ (66,000)
Instructional Resources		10,889,202	10,939,202	50,000
Student Services		1,275,000	1,275,000	-
General Institutional		-	466,000	466,000
Physical Plant		11,967,798	11,791,798	(176,000)
Auxiliary Services		384,000	114,000	(270,000)
Public Service		7,000	257,000	250,000
Total Expenditures		<u>\$ 31,245,123</u>	<u>\$ 31,499,123</u>	<u>\$ 254,000</u>
Net Revenue		\$ (29,735,000)	\$ (30,006,000)	\$ (271,000)
OTHER SOURCES/(USES)				
Operating Transfer In		\$ -	-	\$ -
Operating Transfer Out		-	-	-
Proceeds from Debt		35,000,000	35,000,000	-
TRANSFERS TO/(FROM) FUND BALANCE				
Reserve for Capital Projects		\$ 5,265,000	\$ 4,994,000	\$ (271,000)

Sylvia Ramirez
District Contact

Madison Area Technical College District

DEBT SERVICE FUND

Budget Modification

District:

Madison Area Technical College

2022-23

Fund:

Debt Service

	<u>Current Budget</u>	<u>Modified Budget</u>	<u>Amount of Change</u>
Date Adopted:	12/7/2022	5/3/2023	
REVENUES			
Local Government	\$ 37,798,692	\$ 37,798,692	\$ -
Institutional	636,245	836,245	200,000
Total Revenues	<u>\$ 38,434,937</u>	<u>\$ 38,634,937</u>	<u>\$ 200,000</u>
EXPENDITURES			
Physical Plant	\$ 36,838,859	\$ 35,442,191	\$ (1,396,668)
Total Expenditures	<u>\$ 36,838,859</u>	<u>\$ 35,442,191</u>	<u>\$ (1,396,668)</u>
Net Revenue	\$ 1,596,078	\$ 3,192,746	\$ 1,596,668
OTHER SOURCES/(USES)			
Proceeds From Debt	\$ -	\$ -	\$ -
Debt Repayment	-	-	-
Premium on Debt Issued	-	-	-
Operating Transfer In	-	-	-
Operating Transfer Out	-	-	-
TRANSFERS TO/(FROM) FUND BALANCE			
Reserve for Debt Service	\$ 1,596,078	\$ 3,192,746	\$ 1,596,668

Sylvia Ramirez
District Contact

Madison Area Technical College District

**ENTERPRISE FUND
Budget Modification**

District:
Madison Area Technical College

2022-23

Fund:
Enterprise

	<u>Current Budget</u>	<u>Modified Budget</u>	<u>Amount of Change</u>
Date Adopted:	12/7/2022	5/3/2023	
REVENUES			
Local Government	\$ 361,000	\$ 361,000	\$ -
Institutional	8,447,748	8,896,748	449,000
Federal Aids	4,000	20,000	16,000
Total Revenues	<u>\$ 8,812,748</u>	<u>\$ 9,277,748</u>	<u>\$ 465,000</u>
EXPENDITURES			
Auxiliary Services	\$ 11,766,122	\$ 11,359,122	\$ (407,000)
Total Expenditures	<u>\$ 11,766,122</u>	<u>\$ 11,359,122</u>	<u>\$ (407,000)</u>
Net Revenue	\$ (2,953,374)	\$ (2,081,374)	\$ 872,000
OTHER SOURCES/(USES)			
Operating Transfer In	\$ -	\$ -	\$ -
Operating Transfer Out	-	-	-

Sylvia Ramirez
District Contact

Madison Area Technical College District
INTERNAL SERVICES FUND
Budget Modification

District:
 Madison Area Technical College

2022-23

Fund:
 Internal Services

	<u>Current</u>	<u>Modified</u>	<u>Amount</u>
	<u>Budget</u>	<u>Budget</u>	<u>of Change</u>
Date Adopted:	12/7/2022	5/3/2023	
REVENUES			
Local Government	\$ -	\$ -	\$ -
State Aids	-	-	-
Institutional	15,401,224	15,694,224	293,000
Federal Aids	-	-	-
Total Revenues	\$ 15,401,224	\$ 15,694,224	\$ 293,000
EXPENDITURES			
Auxiliary Services	\$ 16,180,972	\$ 16,053,972	\$ (127,000)
Total Expenditures	\$ 16,180,972	\$ 16,053,972	\$ (127,000)
Net Revenue	\$ (779,748)	\$ (359,748)	\$ 420,000
OTHER SOURCES/(USES)			
Operating Transfer In	\$ -	\$ -	\$ -
Operating Transfer Out	650,000	605,300	(44,700)
TRANSFERS TO/(FROM) FUND BALANCE			
Retained Earnings	\$ (1,429,748)	\$ (965,048)	\$ 464,700

Sylvia Ramirez
District Contact

MADISON AREA TECHNICAL COLLEGE

DATE: May 3, 2023

TOPIC: Proposed FY2023-24 Capital Remodel Project

ISSUE: As part of the capital projects planning process, the following remodeling projects have been identified for funding. These projects are included in the Three-Year Facilities Plan approved by the Madison College Board on September 7, 2022.

Goodman South Campus – Writing Center Remodel

This 1,358 square foot project will create a dedicated space for the college's Writing Center, allowing for programming and student services throughout their service schedule. To make way for the Writing Center in room 226, the Technology Services (TS) Office will relocate from the second floor to the lower level. The wall of the existing server room, 034, will be moved to accommodate the TS staff. The adjacent classroom will change from an Information Technology lab to a 32-person general classroom.

The estimated project cost is \$90,000.

The project will have electronic door access control, improved lighting, and upgraded mechanical, electrical, and plumbing systems reflecting Madison College current standards.

Capital equipment, including technology, instructional equipment, and furniture, are not part of the construction estimate. The project will meet Americans with Disability Act (ADA) standards.

- ACTION:**
1. Approve the above construction project.
 2. Authorize staff to prepare construction drawings and specifications and to send the project out for competitive bids.
 3. Authorize staff to submit a project request to the Wisconsin Technical College System for Board approval.

MADISON AREA TECHNICAL COLLEGE

DATE: May 3, 2023

TOPIC: New Program Approval – Early Childhood Education Apprenticeship

ISSUE: The School of Human and Protective Services seeks approval for the creation of an Early Childhood Educator apprenticeship. This programming opportunity originated through a partnership with the Wisconsin Department of Workforce Development and The Playing Field. The apprenticeship, which is already approved and running at five other WTCS colleges, provides an innovative strategy to address early childhood educator workforce shortages at this employer partner and provides a model for future partnerships.

A shortage of early childhood educators is occurring in the Madison College district and nationwide. According to US Department of Labor data, Preschool Teacher is one of the fastest growing occupations in the Madison College district. The field is expected to grow by more than 8% between 2023 and 2028.

The initial Registered Apprenticeship Early Childhood Educator program will allow 8 The Playing Field employees the opportunity to be employed full-time while completing their early childhood education. This program supports individuals who would not otherwise have the financial resources or time to dedicate to early childhood education through provision of FT wage, upfront program payment and work release for coursework. Students will sign a contract with The Playing Field for the apprenticeship. This “grow your own” apprenticeship structure holds immense promise in attracting and retaining early childhood educators in organizations struggling with vacancy rates and employee retention.

The Early Childhood Apprenticeship program plan mirrors the coursework and requirements of the existing Madison College Child Care Services program. The program will include 27 credits of coursework and apprentices will attend classes alongside students in the traditional program. Students will complete some practicums on site at The Playing Field. All theory and skill curriculum will be delivered by MC faculty. Students will have access to Madison College student service resources to support persistence, retention, and success.

Approval of this proposal offers the possibility of expanding the College’s service to employers and students in the region to address the current early childhood educator shortage. The proposal proceeds with the full approval of the Dean of the School of Human and Protective Services, and the Provost.

ACTION: Approve the new Early Childhood Educator Apprenticeship.

MADISON AREA TECHNICAL COLLEGE

DATE: May 3, 2023

TOPIC: New Program Approval – Lab Animal Care Technician Apprenticeship

ISSUE: The School of Health Sciences seeks approval for the creation of the Lab Animal Care Technician Apprenticeship. This credential is the first step in the pathway to the Madison College Veterinary Assistant One-Year Technical Diploma program which is imbedded into the Veterinary Technician Associate Degree. It is in response to a request made by our industry partner, LabCorp with the support of the Bureau of Apprenticeship. This apprenticeship need was previously filled by Madison College via the Laboratory Animal Technician Associate degree program which discontinued formally in 2016, due to low enrollment. The current need from Lab Corp exists on a small scale resulting in the apprenticeship modality industry has selected to prepare their workers.

Data provided by the EMSI labor market data reflects 11.1% growth in occupations aligned with this apprenticeship over the next decade in the Madison College region. The industry projections anticipate 1,477 annual openings in the field within the Madison College district over the next 5 years. LabCorp has committed to a base wage rate beginning at \$17.00 and ending at \$20.66 per hour for their apprentices in this sole sponsor apprenticeship agreement.

The apprenticeship program will encompass 3 courses from current Madison College general education offerings; Written Communications (3cr), Oral/Interpersonal Communications (3cr), and Principles of Animal Biology (4cr) to satisfy the related instruction, along with one non-credit offering; Individual Excellence (24 hours). Because this is a repackaging of existing courses into an apprenticeship format, there are no new costs anticipated. This effort simply makes it possible for employers and employees to engage in an apprenticeship contract in partnership with Madison College. Through efforts made over the last several years to align apprenticeship and degree credit coursework, it is possible for students to transition between the apprenticeship and the associated academic programs, offering flexibility and opportunities for ongoing education.

The program plan calls for students to accrue 10 credits of paid related instruction over the course of 18 month, with the balance of the required 3320 hours of the on-the-job training being completed before the end of the 18 month apprenticeship contract.

Approval of this proposal offers the possibility of expanding the College's service to employers and students in the region by use of unoccupied seats in existing classes at no cost. The proposal proceeds with the full approval of the Dean of the School of Health Sciences, and the Provost.

ACTION: Approve the new Lab Animal Care Technician Apprenticeship.

MADISON AREA TECHNICAL COLLEGE

DATE: May 3, 2023

TOPIC: General Fund Financial Report as of March 31, 2023

ISSUE: Review current year to date revenues and expenditures in the general fund. The current fiscal year's general fund revenues are 97.07% of the current budget. This compares to 97.93% during the prior fiscal year.

- Local Sources (Tax Levy) recognizes 100% of our annual tax levy as revenue, even though a portion will be collected in the next fiscal year. Also included are the revenues from dissolved TIDs, taxes from DNR lands, and net refunds for personal property. Tax Levy revenues to date are 98.90% of budget, compared to 100.01% last year.
- State Sources includes general state aid, performance-based funding and property tax relief aid. Also included are inter-district tuition supplement, state incentive grants, exempt computer state aid, aid in lieu of property taxes, and the WI GI bill remission aid. The State Aid revenues received to date are 97.23% of budget, compared to 96.50% last year.
- Program and Material Fees revenues represent the fees for summer school, and the first and second semesters of the current school year. The program fee revenues to date are 100.50% of budget, compared to 100.44% last year. The material fee revenues are 98.87% of budget, compared to 101.52% last year.
- Other Student Fees include graduation, nonresident tuition, Group Dynamics and community service classes. Revenues to date are 95.71% of the amount budgeted. Last year, revenues to date were 97.25%.
- Institutional Sources include interest income, rental and royalty income, along with miscellaneous revenues. The revenues to date are 162.40% of the budget. Last year's revenues were 63.31% of the budget. The budget % increase is primarily interest income.
- Federal Sources consist of cost reimbursements on federal grants and administration for student financial assistance. Current year revenues are 84.86% of the budget, compared to 65.18% last year. The increased budget % relates to the indirect cost billings.
- Transfers from Reserves include Reserve for Compensated Absences (\$115,000), Designation of Subsequent Year(s) (\$2,289,000) and Designation for State Aid Fluctuations (\$143,000).

The functional expenditure classifications are defined by NACUBO's Financial Accounting and Reporting Manual for Higher Education. The current fiscal year expenditures are 72.23% of budget as compares to 72.86% for the prior fiscal year.

- Instructional includes expenditures for all activities that are part of the College's instructional programs. Current year Instruction expenditures are 70.11% of budget, compared to 70.61% last year.
- Instructional Resources includes all expenditures incurred to provide support for instruction, such as library and academic administration and support. This year's Instructional Resources expenditures are 71.72% of the budget, versus 77.09% last year. Wages/benefits and professional/other contracts are down compared to prior year.
- Student Services includes expenditures incurred for admissions, registrar, and other activities that contribute to students' emotional and physical well-being, such as counseling, student aid administration, and intercollegiate athletics. Student Services expenditures are 66.69% of the current year's budget, compared to 72.58% last year. Overall, spending is up \$999K from last year but still below budget, primarily from wages/benefits.
- General Institutional includes expenditures for centralized activities that manage planning for the entire institution, such as the President's Office, human resources, and financial operations. General Institutional expenditures equal 81.16% of budget, compared to 78.84% last year.
- Physical Plant includes expenditures for the administration, supervision, maintenance, and protection of the institution's physical plant. This includes items such as janitorial services, care of grounds, maintenance and operation of buildings and security. Physical Plant expenditures equal 87.92% of budget, compared to 84.59% last year.
- Public Service includes expenditures for activities established for non-instructional services, such as the athletic director's office. The current year's expenditures are 70.54% of budget, compared to 72.68% last year.

- Accept report and place on file.

GENERAL FUND
FOR THE MONTH ENDED MARCH 2023

STATEMENT OF REVENUE - ESTIMATED AND ACTUAL

	+Budgeted Revenue	Actual Revenue Current Month	Actual Revenue Year to Date	Balance To Be Earned	Actuals to Budget % Earned Year to Date	*Actuals to Budget % Earned Prior Year
Local Sources (Tax Levy)	\$ 43,670,000	\$ 193,193	\$ 43,190,026	\$ 479,974	98.90%	100.01%
State Sources (State Aid)	\$ 80,794,000	\$ 4,942	\$ 78,553,507	\$ 2,240,493	97.23%	96.50%
Program Fees	\$ 31,477,000	\$ 23,766	\$ 31,633,057	\$ (156,057)	100.50%	100.44%
Material Fees	\$ 1,044,000	\$ 2,033	\$ 1,032,203	\$ 11,797	98.87%	101.52%
Other Student Fees	\$ 1,001,000	\$ 27,665	\$ 958,043	\$ 42,957	95.71%	97.25%
Institutional Sources	\$ 1,487,000	\$ 503,672	\$ 2,414,907	\$ (927,907)	162.40%	63.31%
Federal Sources	\$ 540,000	\$ 14,440	\$ 458,234	\$ 81,766	84.86%	65.18%
Transfers from Reserves	\$ 2,547,000	\$ -	\$ -	\$ 2,547,000	0.00%	0.00%
Other Sources (Transfers In)	\$ 650,000	\$ 187,747	\$ 187,747	\$ 462,253	0.00%	0.00%
Total Revenues	\$ 163,210,000	\$ 957,457	\$ 158,427,724	\$ 4,782,276	97.07%	97.93%

STATEMENT OF EXPENDITURES AND ENCUMBRANCES COMPARED WITH AUTHORIZATIONS

	+Budgeted Expenditures	Year to Date Expenditures	Encumbrances	Budget Balance	Actuals to Budget % Used Year to Date	*Actuals to Budget % Used Prior Year to Date
Instructional	\$ 111,135,000	\$ 76,941,987	\$ 971,534	\$ 33,221,479	70.11%	70.61%
Instructional Resources	\$ 3,240,000	\$ 2,314,238	\$ 9,520	\$ 916,242	71.72%	77.09%
Student Services	\$ 18,403,000	\$ 12,089,142	\$ 184,277	\$ 6,129,581	66.69%	72.58%
General Institutional	\$ 18,715,000	\$ 13,633,271	\$ 1,556,503	\$ 3,525,226	81.16%	78.84%
Physical Plant	\$ 11,092,000	\$ 8,685,015	\$ 1,067,593	\$ 1,339,392	87.92%	84.59%
Public Service	\$ 625,000	\$ 415,949	\$ 24,920	\$ 184,131	70.54%	72.68%
Total Expenditures	\$ 163,210,000	\$ 114,079,602	\$ 3,814,348	\$ 45,316,050	72.23%	72.86%

+FY22-23 Modified Budget, 12/7/22

*Prior Year Budget %'s are computed from Final Budget for FY21-22

MADISON AREA TECHNICAL COLLEGE DISTRICT

QUARTERLY INVESTMENT REPORT

March 31, 2023

This Investment Report provides information on all financial assets of Madison College, which are under the direct control of the district board of Madison Area Technical College District.

Investments of Madison Area Technical College District are subject to Wisconsin Statutes 66.0603 and 219.05 and the Investment Procedures of the College, which are established to supplement the existing statutory authority.

CASH AND INVESTMENTS

1. As of March 31, 2023, the College had \$89.4 million in cash and investments.

Description	Original Cost	Percent
Investment Series	\$ 72,450,084	81.0%
WISC LTD	\$ 9,219,998	10.3%
UST/Municipal Bonds	\$ 2,822,894	3.2%
WISC ETD	\$ 2,799,300	3.1%
Cash Management Series	\$ 1,025,241	1.1%
State of WI LGIP	\$ 544,680	0.6%
UW Credit Union	\$ 323,802	0.4%
Certificates of Deposit	\$ 250,104	0.3%
BMO Harris Bank	\$ 9,179	0.0%
Johnson Bank	\$ 1,736	0.0%
Total Portfolio	\$89,447,019	100%

The investment portfolio at the end of the period consists of the Wisconsin Investment Series Cooperative (WISC) investment series carrying 81.0% (\$72.5 million) and yields 4.68% and the WISC LTD (Limited Term Duration) series which makes up 10.3% (\$9.2 million) and yields 3.19%. The US Treasury and Municipal Bonds carries 3.2% (\$2.8 million) yielding 4.08% and the WISC ETD (Extended Term Duration) series carries 3.1% (\$2.8 million) yielding 1.82%. The Cash Management Series carries 1.1% (\$1.0 million) yielding 4.53% and the Government Investment Pool (WI LGIP) carried 0.6% (\$545 thousand) of the District's cash yielding 4.62%. The Certificates of Deposit carried 0.3% (\$250 thousand) yielding .50%.

These cash equivalent deposits are secured through collateral agreements and do not carry credit risk.

The remaining cash deposits with the UW Credit Union, BMO Harris and Johnson Bank make up .4% (\$335 thousand) of the portfolio value. These deposits are federally insured and do not carry credit risk.

The College’s cash and investments can be divided into two investment portfolios:

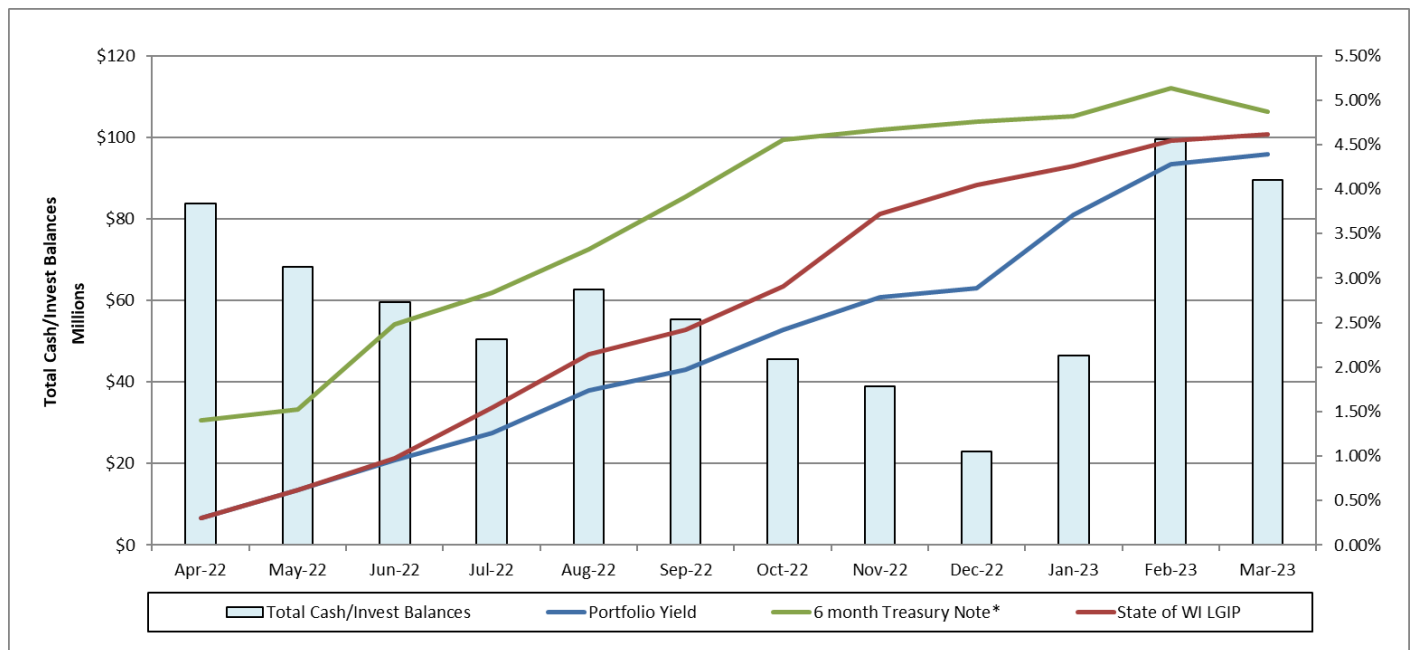
Investment Type	Original Cost	Percent
Operating Funds	\$ 87,544,286	97.9%
Bond Proceeds	\$ 1,902,733	2.1%
Total	\$89,447,019	100%

The Operating Funds balance is comprised of all cash and investment balances related to the General Fund, Special Revenue Funds, Enterprise Funds, and Internal Service Funds. Cash inflows include property tax levy, state aid, student tuition and fees, federal and state grants, and sales activity. Outflows include all operating expenses of the College, the largest of which is payroll.

The Bond Proceeds balance is comprised of all cash and investment balances related to the Capital and Debt Service Funds. Inflows include all bond issuance proceeds and debt service deposits. Outflows include all capital expenses and debt service payments of the College.

PERFORMANCE

The investment portfolio has a current yield of 439 basis points, which compares to the State of Wisconsin local government investment pool yield of 462 basis points and the 6-month treasury of 487 basis points for the same time period. The current yield has increased 151 basis points since the end of December, 2022 and increased by 427 basis points since the end of March, 2022 (year over year).



*6-month Constant Maturity Treasury (CMT)

FEES

All fees on investments made through Wisconsin Investment Series Cooperative are dictated by the WISC Information Statement and the WISC Board of Commissioners.

The fees are not to exceed (but may be less than):

US Government Treasury Securities:	15 basis points annualized
US Government Agency/Instrumentality Securities:	15 basis points annualized
Municipal Securities:	15 basis points annualized
FDIC Insured Certificates of Deposit:	25 basis points annualized
Collateralized Certificates of Deposit/Reciprocal:	25 basis points annualized
New Issue Securities	@ issue price

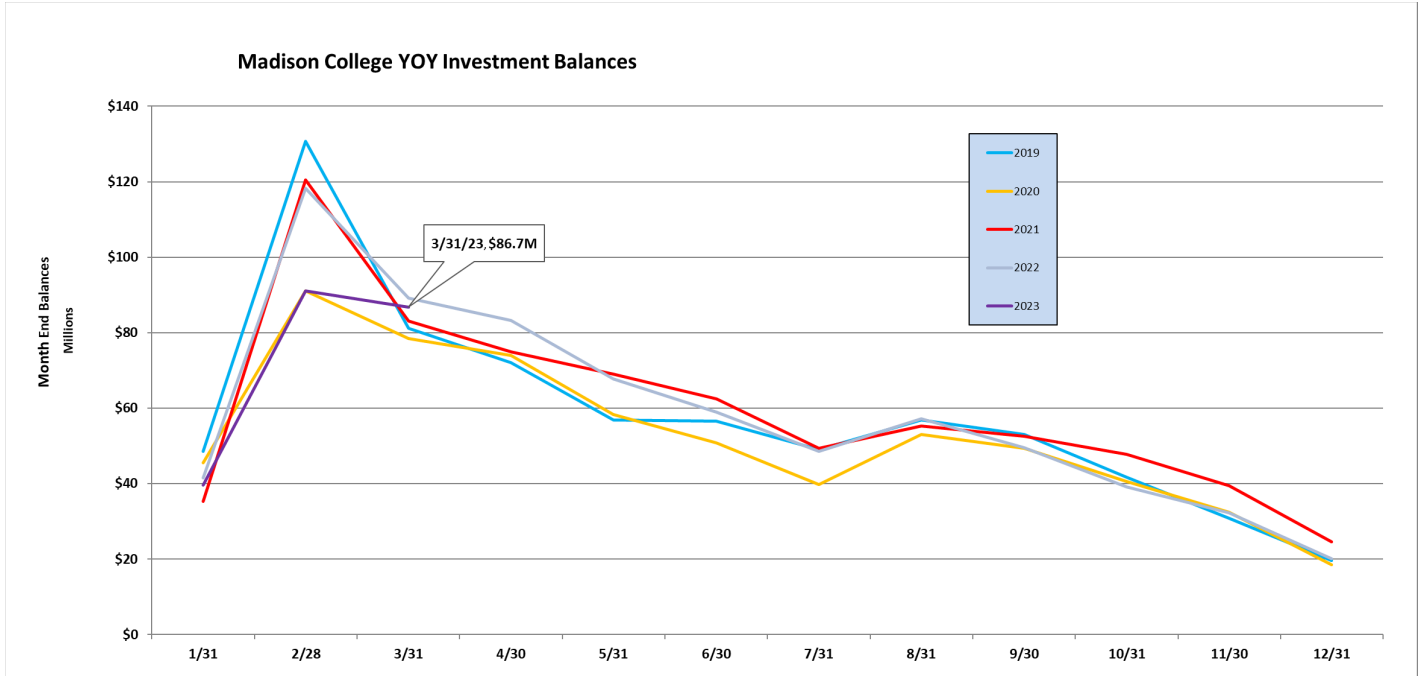
The total fees paid fiscal year to date 3/31/2023 is \$0. These fees are inclusive of safekeeping charges, wire transfers, monthly reporting, monitoring of collateral and the cash flow, but does not include fees related to financial advisory services.

LIQUIDITY

The graph below depicts our operating fund balance throughout the year. While we have significant balances in February of each year, after the receipt of approximately 2/3rds of the property tax levy and all of our state aid, the operating needs of the College exceed subsequent revenue inflows for the remainder of the year. The low point for operational funds is typically in early January. The fiscal year 2023 low point was just over \$18 million.

Interest rates continue to rise as evident by the College's portfolio yield increasing 151 basis points for the quarter and 427 basis points over the last 12 months. The recent increases to the federal funds rate by the Federal Reserve to curb inflation has led to higher interest rates during this time.

We continue to monitor our liquidity needs, cash inflows and available investment options for other opportunities to increase the current yield.

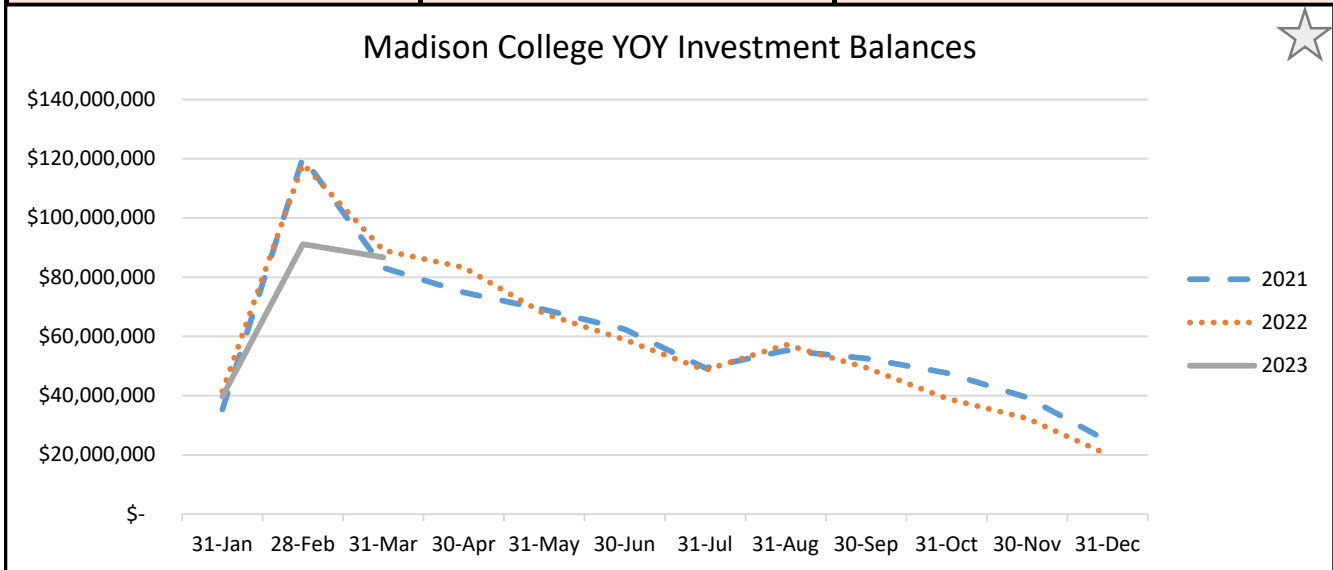
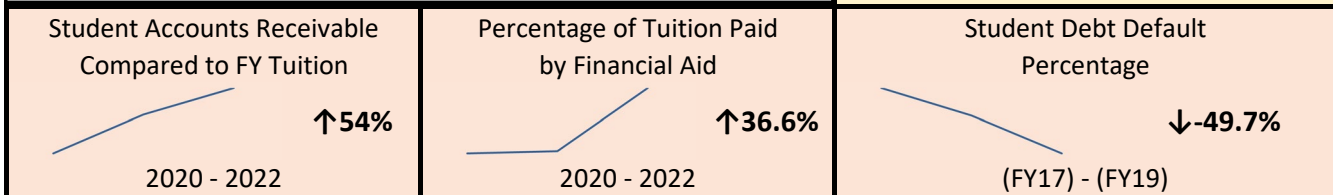
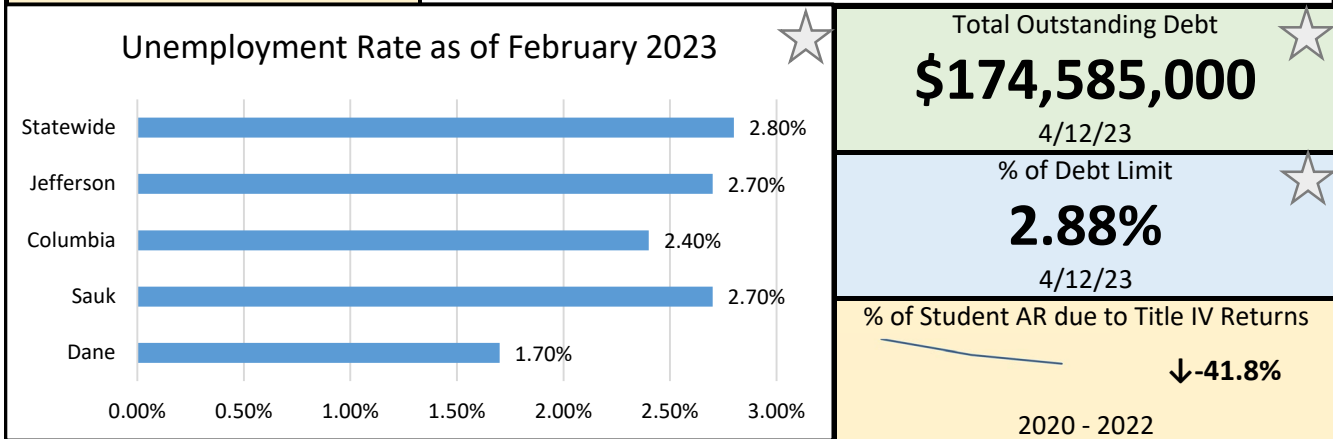
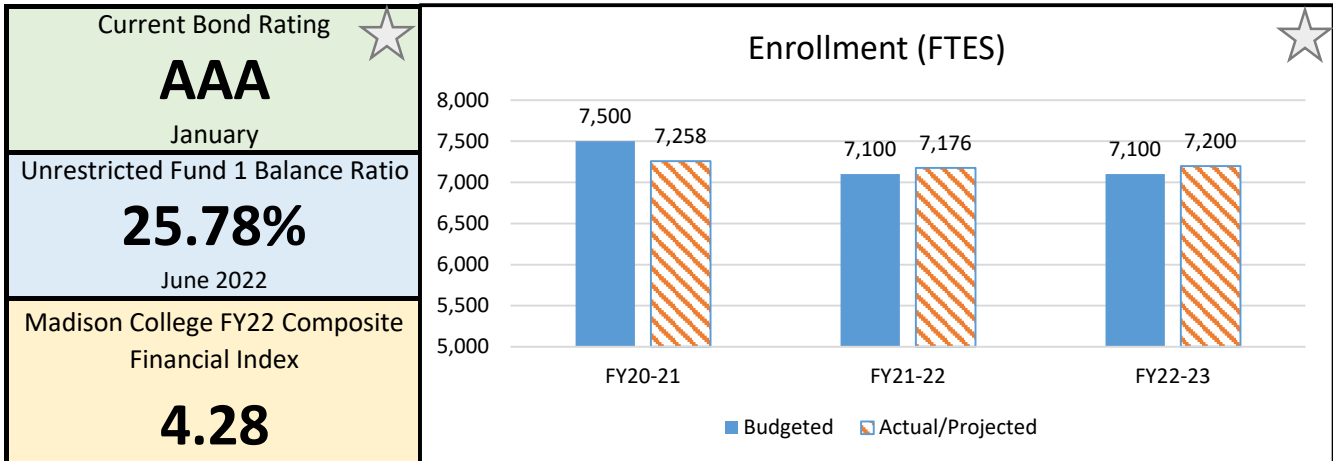


Note, the significant dip in February 2020 was due to scheduling the annual principal payment on a Friday, February 28, 2020 since March 1st landed on a Sunday. Historically, we would have our largest balance at the end of February and the payment goes out in the following month. Associated Bank is now our fiscal agent for some of the borrows so they require payment 2 days in advance which will always be February moving forward.

Madison College Financial Metrics

Updated 04-12-2023

☆ indicates information that changes quarterly



Madison Area Technical College

Topic: Request for Proposals / Request for Bids / Sole Sources

DATE OF BOARD MEETING - May 3, 2023

All of the Requests for Bids (RFB), Requests for Proposals (RFP), and Sole Source Requests (S) listed below conform with all procedural and administrative rules as outlined in Madison College District Purchasing Policies and in the WTCS Financial and Administrative Manual.

<u>ID</u>	<u>Title</u>	<u>Description</u>	<u>Funding and Term</u>	<u>Vendor</u>	<u>Dollar Amount</u>	<u>Recommended by VP and Director/Dean</u>
RFB23-021	Truax Main Campus - Sprinkler Piping Replacement	This project will replace the original 1986 sprinkler piping in the A-Block section of the Truax Main Campus which has been failing causing water damage.	Fund 302 Capital Maintenance FY23-24	Joe Daniels Construction Co., Inc.	Total project cost including contingency is \$466,000	Sylvia Ramirez VP of Administration & Wes Marquardt Facilities Engineering/ Operations Manager
RFB23-022	Commercial Avenue Campus - Chiller Replacement	Replace chiller and cooling tower as part of maintenance plan with new air-cooled chiller and thermal ice storage to reduce energy and utilities.	Fund 302 Capital Maintenance FY23-24	Hooper Corporation	Total project cost including contingency is \$1,113,000	Sylvia Ramirez VP of Administration & Wes Marquardt Facilities Engineering/ Operations Manager
RFB23-023	Portage Campus - Replace Boilers	Replace boilers as part of maintenance plan with new high efficiency boilers and pumps.	Fund 302 Capital Maintenance FY23-24	Southport Engineering System, LLC	Total project cost including contingency is \$448,000	Sylvia Ramirez VP of Administration & Wes Marquardt Facilities Engineering/ Operations Manager
RFB23-024	Reedsburg Campus - Replace Boilers	Replace boilers as part of maintenance plan with new high efficiency boilers and pumps.	Fund 302 Capital Maintenance FY23-24	J.F. Ahern Co.	Total project cost including contingency is \$515,000	Sylvia Ramirez VP of Administration & Wes Marquardt Facilities Engineering/ Operations Manager
RFB23-025	Diesel Training System	The School of Technologies and Trades seeks Board approval for the purchase of one (1) Diesel Training Engine with Aftertreatment System from ATech Training Inc. Funds to support this purchase are fully budgeted in Fund 302. The purchase of this equipment will support instruction in the Diesel Equipment Technology program, providing students with the most current technology as it relates to engine, fuel, aftertreatment and emission control, and electrical/electronic systems.	5840-302-173-P41201-01- PV23052	ATech Training Inc.	\$94,745.00	Ronald Olson Associate Dean Technologies & Trades & Bryan Woodhouse VP Corporate & Regional Affairs
SS23-011	Portage Enterprise Center Renewal	The Portage Enterprise Center is an 8,146 square foot Advanced Manufacturing Lab Space that also encompasses a full CNA lab, shop bay with forklift, two classrooms, and two offices. The Enterprise Center functions in multiple capacities as an Advanced Manufacturing lab space supporting the Gas Metal Arc Welding (GMAW) Technical Diploma, the Machine Tool Technical Diploma, Business and Industry trainings in Welding and Electrical, Millwork Apprentice courses, and continuing education courses in Welding. The Enterprise Center also houses Madison College Youth Summer Camps for middle school and high school students including Welding, a Machining Camp and Mini-Manufacturing World. All summer 2023 camps are at capacity within the first month of registration opening. In addition to supporting programming in advanced manufacturing, the Enterprise Center is home to the Certified Nursing Assistant (CNA) programming, business and industry training in CNA, and hosts multiple events throughout the year including the Skilled Trades Showcase with over 200 individuals in attendance. The Enterprise Center is a vital part of the Portage campus operations, delivering degree, non-degree, youth, and industry training opportunities for the area.	Fund 100 General Fund Term: July 1, 2023 - June 30, 2027	City of Portage	\$309,357 for 4 years (includes a 3% CPI increase each year) plus a Security deposit of \$2,307	Bryan Woodhouse VP Corporate & Regional Affairs & Shawna Marquardt Regional Director Entrepreneurship Center

ACTION: Authorize staff to proceed with the purchases listed above with the vendors and terms as specified.

Note: RFP = Request for Proposal: Award goes to highest scoring proposer that meets all minimum requirements
RFB = Request for Bid: Award goes to lowest cost Bidder that meets all minimum requirements
S = Sole Source: An item or service that is only available from a single source

Madison College Supplier Payments Greater Than or Equal to \$2,500.00
3/16/2023 through 4/15/2023

Supplier	Total Spend
QUARTZ HEALTH BENEFIT PLANS CORPORATION	\$ 627,990.14
GROUP HEALTH COOPERATIVE OF SOUTH CENTRAL WISCONSIN	\$ 583,738.10
DEAN HEALTH PLAN	\$ 510,776.64
JOE DANIELS CONSTRUCTION CO INC	\$ 349,715.02
SMART SPACES LLC	\$ 256,161.27
JH FINDORFF AND SON INC	\$ 192,048.09
WINTER SERVICES LLC	\$ 177,290.16
VERBA SOFTWARE INC	\$ 156,839.05
KW2	\$ 148,973.12
MADISON GAS AND ELECTRIC CO	\$ 143,353.51
STRANG INC	\$ 128,201.50
MARS SOLUTIONS GROUP	\$ 102,352.50
UNITEDHEALTHCARE STUDENT RESOURCES	\$ 89,929.00
SYSCO BARABOO LLC	\$ 81,600.24
SYNERGY CONSORTIUM SERVICES LLC	\$ 78,424.81
SMART SOLUTIONS INC	\$ 72,598.50
CDW GOVERNMENT	\$ 72,517.95
VANGUARD COMPUTERS INC	\$ 70,830.74
US CELLULAR	\$ 69,716.38
BEACON HILL STAFFING GROUP LLC	\$ 69,690.00
EMPLOYEE BENEFITS CORPORATION	\$ 60,032.60
FILTRATION CONCEPTS INC	\$ 50,277.85
AMAZON.COM LLC	\$ 47,257.29
MINNESOTA LIFE INSURANCE COMPANY	\$ 46,901.39
HUSCH BLACKWELL LLP	\$ 43,916.34
PROVEN POWER INC	\$ 42,703.58
EWALDS HARTFORD FORD LLC	\$ 42,255.50
CLEAN POWER LLC	\$ 41,608.03
MADISON COLLEGE FOUNDATION	\$ 41,301.47
THE LAWCARE PROFESSIONALS	\$ 40,363.32
METRO TRANSIT MADISON	\$ 39,738.90
DUET RESOURCE GROUP INC	\$ 39,536.85
THE STANDARD	\$ 39,526.09
GIDEON TAYLOR CONSULTING LLC	\$ 38,417.50
TEKSYSTEMS INC	\$ 37,880.00
INDUSTRIAL SAFETY INC	\$ 36,500.00
CHANDRA TECHNOLOGIES INC	\$ 36,240.00
CONSTELLATION NEWENERGY GAS DIVISION LLC	\$ 35,404.31
PLATINUM EQUIPMENT LLC	\$ 33,181.00
LAMERS BUS LINES INC	\$ 32,871.60
CAMERA CORNER CONNECTING POINT	\$ 30,787.78
JH HASSINGER INC	\$ 30,734.92
MOTIMATIC PBC	\$ 29,050.00
SANTA CLARITA COMMUNITY COLLEGE DISTRICT	\$ 28,564.95
PLANET TECHNOLOGY LLC	\$ 28,122.00
CITY OF MADISON	\$ 27,480.97
THE CHAIR ACADEMY	\$ 26,800.00
TEAMSOFIT INC	\$ 25,456.00
PARCHMENT LLC	\$ 24,430.00
PROSPECT INFOSYSTEM INC	\$ 23,040.00
RYAN SIGNS INC	\$ 21,177.22

Supplier	Total Spend
BAUER BUILDERS INC	\$ 20,548.00
PEPSI COLA MADISON	\$ 20,306.78
CITY OF MADISON FIRE DEPARTMENT	\$ 20,260.44
LIGHTCAST	\$ 17,500.00
SOLID OPTICS LLC	\$ 17,155.00
365 NATION	\$ 17,062.50
APPLE INC	\$ 15,824.00
RAY OHERRON CO INC	\$ 15,800.00
AUTO PAINT AND SUPPLY CO INC	\$ 15,725.71
1901 INC	\$ 15,211.91
GREEN WINDOW CLEANING SERVICES LLC	\$ 15,106.00
PEARSON EDUCATION INC	\$ 15,068.68
ONENECK IT SOLUTIONS LLC	\$ 15,050.00
XEROX CORP	\$ 14,925.78
WORKDAY INC	\$ 14,400.00
WINDSTREAM	\$ 13,966.90
SUNPLUS DATA GROUP INC	\$ 13,500.00
T ROWE PRICE	\$ 13,422.20
WIN TECHNOLOGY	\$ 13,338.40
REFQUEST LLC	\$ 13,300.00
VWR INTERNATIONAL LLC	\$ 12,967.94
R E GOLDEN PRODUCE CO INC	\$ 12,774.99
EDUCATION MANAGEMENT SOLUTIONS LLC	\$ 12,765.92
MCGRAW HILL LLC	\$ 12,470.96
GFL ENVIRONMENTAL	\$ 12,141.17
PARAGON DEVELOPMENT SYSTEMS INC	\$ 12,010.50
JX TRUCK CENTER MADISON	\$ 11,618.74
GALE FORCE EDUCATION	\$ 11,250.00
FACILITY ENGINEERING INC	\$ 11,147.50
VANGUARD STORAGE AND RECOVERY LLC	\$ 11,046.35
MASTERS BUILDING SOLUTIONS INC	\$ 10,787.50
ALL STATES AG PARTS	\$ 10,250.00
PATTERSON DENTAL SUPPLY INC	\$ 9,996.86
ENCOURA LLC	\$ 9,779.00
COLLEGE BOARD	\$ 9,750.00
4IMPRINT INC	\$ 9,356.73
ASCENTIVES INC	\$ 9,291.20
SLOAN IMPLEMENT COMPANY INC	\$ 9,261.28
MEDLINE INDUSTRIES INC	\$ 8,971.40
SUPERIOR VISION INSURANCE PLAN OF WISCONSIN INC	\$ 8,886.18
WYSER ENGINEERING LLC	\$ 8,735.00
AE BUSINESS SOLUTIONS	\$ 8,205.69
NAPA AUTO PARTS DIV OF MPEC	\$ 8,143.25
AT&T	\$ 8,079.74
ZUERN BUILDING PRODUCTS INC	\$ 7,773.80
SCHILLING SUPPLY COMPANY	\$ 7,586.72
WE ENERGIES	\$ 7,540.93
THE HANOVER RESEARCH COUNCIL LLC	\$ 7,500.00
DANE COUNTY REGIONAL AIRPORT	\$ 7,490.81
LAERDAL MEDICAL CORP	\$ 7,310.94
THE LINCOLN ELECTRIC COMPANY	\$ 7,156.36
BOYS AND GIRLS CLUB OF DANE COUNTY INC	\$ 7,109.77
EMMONS BUSINESS INTERIORS	\$ 7,093.33
DELAWARE TECHNICAL COMMUNITY COLLEGE	\$ 6,986.78

Supplier		Total Spend
STAPLES BUSINESS ADVANTAGE	\$	6,694.72
AD MADISON	\$	6,350.42
METROPOLITAN LIFE INSURANCE CO	\$	6,295.96
MASS MUTUAL FINANCIAL GROUP	\$	5,986.00
CITY OF PORTAGE	\$	5,982.68
PROEDUCATION SOLUTIONS LLC	\$	5,845.50
EDUSIGHT CREATIVE LLC	\$	5,843.75
TARSHA WIGGINS	\$	5,700.00
AGILYSYS NV LLC	\$	5,634.99
MIDWEST VETERINARY SUPPLY INC	\$	5,605.21
HOWARD GROTE AND SONS INC	\$	5,500.00
FEI WORKFORCE RESILIENCE AN ALLONE HEALTH COMPANY	\$	5,364.00
WIEDENBECK INC	\$	5,321.23
PRODUCTIVITY QUALITY INC	\$	5,314.96
VISUAL LEASE LLC	\$	5,250.00
CARNEY INC	\$	5,200.00
HENNEMAN ENGINEERING INC	\$	5,000.00
UNITED WAY OF DANE COUNTY INC	\$	4,928.04
CAPTION SERVICES	\$	4,851.25
AKITABOX INC	\$	4,725.00
SEEING THE WORD LLC	\$	4,705.00
CENTRAL CAROLINA COMMUNITY COLLEGE	\$	4,700.31
MSC INDUSTRIAL SUPPLY CO INC	\$	4,657.35
NESTLE USA INC	\$	4,642.16
B AND H PHOTO VIDEO	\$	4,630.61
HEARTLAND BUSINESS SYSTEMS LLC	\$	4,612.70
FISHER SCIENTIFIC COMPANY LLC	\$	4,487.35
CULTURED KIDS OF MADISON WEST LLC	\$	4,427.00
EAN SERVICES LLC - ENTERPRISE	\$	4,407.37
EICHSTEDT ATHLETIC AND COMMUNICATIONS CONSULTING LLC	\$	4,314.00
V SOFT CONSULTING GROUP INC	\$	4,276.40
JOHNSON CONTROLS FIRE PROTECTION LP	\$	4,271.64
CINTAS CORPORATION	\$	4,203.22
MID STATE EQUIPMENT INC	\$	4,170.95
HENRY SCHEIN EMS DIVISION	\$	4,106.04
QUADIENT FINANCE USA INC	\$	4,069.50
MYEDUCATOR LLC	\$	4,020.00
THYSSE	\$	4,014.23
UNITED MAILING SERVICES INC	\$	4,002.45
WERNER ELECTRIC SUPPLY CO	\$	3,978.10
DEMCO INC	\$	3,841.17
HOBART SERVICE	\$	3,840.28
HIRING AND STAFF SERVICES INC	\$	3,813.00
ECONOLIGHT	\$	3,807.78
TDS TELECOM SERVICE LLC	\$	3,663.45
LKQ CORPORATION	\$	3,647.10
CMC NEPTUNE LLC	\$	3,600.00
BUCKYS RENTALS INC	\$	3,597.93
ATMOSPHERE COMMERCIAL INTERIORS LLC	\$	3,545.56
MARIPOSA LEARNING CENTER	\$	3,519.18
ARAMARK UNIFORM SERVICES	\$	3,506.84
MINDBUSINESS LLC	\$	3,500.00
GRAINGER INDUSTRIAL SUPPLY	\$	3,495.25
TRANE US INC	\$	3,450.00

<u>Supplier</u>		<u>Total Spend</u>
ELLISON TECHNOLOGIES INC	\$	3,385.00
TOTAL WATER TREATMENT SYSTEMS INC	\$	3,306.32
ALLIANT ENERGY WP AND L	\$	3,291.37
BRAAS COMPANY	\$	3,275.66
MIDWEST RENEWABLE ENERGY ASSOCIATION	\$	3,272.91
DELL MARKETING LP	\$	3,221.64
AIRGAS USA LLC	\$	3,138.96
FEDEX	\$	3,128.12
ARCH SOLAR C AND I INC	\$	2,951.47
ADAMS COLUMBIA ELECTRIC COOPERATIVE	\$	2,896.24
POCKET NURSE	\$	2,880.76
FORWARD ELECTRIC INC	\$	2,872.00
NASSCO INC	\$	2,865.83
PRICE ENGINEERING COMPANY INC	\$	2,833.38
HIRERIGHT LLC	\$	2,814.96
SCHUMACHER ELEVATOR COMPANY	\$	2,813.00
FRANKLIN TEMPLETON RETIREMENT SVCS	\$	2,800.00
CLINICAL TRAC	\$	2,745.00
REEDSBURG UTILITY COMMISSION	\$	2,698.80
ZIMBRICK CHEVROLET	\$	2,679.87
BOELTER LLC	\$	2,647.45
IMPERIAL SYSTEMS INC	\$	2,622.00
GRB ACADEMY	\$	2,500.00
WISCONSIN INNOVATION AWARDS INC	\$	2,500.00
TOTAL	\$	6,064,072.19

MADISON AREA TECHNICAL COLLEGE
SCHEDULE OF CHECKS ISSUED
FOR THE PERIOD 03/16/23 - 04/15/23
FISCAL YEAR 2022-2023

Payment Type	Transaction Numbers	Number Issued	Amount
ACCOUNTS PAYABLE CHECKS			
Prior Period - YTD Checks	346257 - 348903	2,604	\$ 13,605,917.99
March 16, 2023 - April 15, 2023	348904 - 349286	379	\$ 972,398.87
	YTD - Accounts Payable Checks	2,983	\$ 14,578,316.86
ACCOUNTS PAYABLE ACH PAYMENTS			
Prior Period - YTD ACH	905547 - 964287	5,339	\$ 52,941,443.35
March 16, 2023 - April 15, 2023	964288 - 971242	805	\$ 5,669,358.34
	YTD - Accounts Payable ACH	6,144	\$ 58,610,801.69
STUDENT REFUND CHECKS			
Prior Period - YTD Checks	610629 - 619273	8,399	\$ 6,496,390.04
March 16, 2023 - April 15, 2023	619274 - 620725	1,384	\$ 314,791.47
	YTD - Student Refund Checks	9,783	\$ 6,811,181.51
STUDENT REFUND ACH PAYMENTS			
Prior Period - YTD ACH	E-Refunds	3,177	\$ 2,880,434.63
March 16, 2023 - April 15, 2023	E-Refunds	112	\$ 82,462.09
	YTD - Student Refund ACH	3,289	\$ 2,962,896.72
PAYROLL CHECKS			
Prior Period - YTD Checks	104937 - 105107	154	\$ 48,128.23
March 16, 2023 - April 15, 2023	105109 - 105120	13	\$ 3,529.02
	YTD - Payroll Checks	167	\$ 51,657.25
PAYROLL ACH PAYMENTS			
Prior Period - YTD ACH	902554 - 964119	41,012	\$ 56,511,867.37
March 16, 2023 - April 15, 2023	964443 - 971106	4,834	\$ 6,201,511.18
	YTD - Payroll ACH	45,846	\$ 62,713,378.55
GRAND TOTAL PAYMENTS			\$ 145,728,232.58

Madison Area Technical College District
38.14 Contract Estimated Full Cost Recovery Report
FY 2022-2023 for the period of March 2023

Contract No	Service Recipient	Type of Service	Service Description	Contract Amount	Estimated Direct Cost	Estimated Direct & Indirect Cost	Profit (or) Loss (A-C)	Rationale for (-) only
2022-0018	WI Department of Corrections	1.32	FY22 Oakhill Correctional Institution	\$ 56,455.00	\$ 56,455.00	\$ 56,455.00	\$ -	Even Exchange-Fees for Instructional Costs
2023-0019	WI Department of Corrections	1.32	FY23 Oakhill Correctional Institution	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ -	Even Exchange-Fees for Instructional Costs
2023-0025	Frank Beverage Group	1.41	FY23 Frank Beverage Group - Sussex	\$ 3,350.00	\$ 2,528.36	\$ 2,991.50	\$ 358.50	-
2023-0087	Multi-Recipient	1.45	FY23 Portage Multi-recipient Welding Feb 2023	\$ 4,050.00	\$ 2,474.41	\$ 3,148.04	\$ 901.96	-
2023-0092	Accelerate Montana	2.41	Accelerate Montana	\$ 9,500.00	\$ 1,028.68	\$ 1,309.40	\$ 8,190.60	-
2023-0095	Promega Corporation	2.41	BI-FY23 Promega - Leadership Development	\$ 4,000.00	\$ 1,028.68	\$ 1,309.40	\$ 2,690.60	-
2023-0097	Stephenson County	2.25	BI-FY23 - Stephenson County May 25th Conference	\$ 2,300.00	\$ 1,802.45	\$ 2,184.91	\$ 115.09	-
2023-0100	Community Living Alliance	1.42	BI-FY23 Community Living Alliance - Excel	\$ 1,200.00	\$ 937.87	\$ 1,162.43	\$ 37.57	-
Total				\$ 150,855.00	\$ 136,255.45	\$ 138,560.69	\$ 12,294.31	

Type of Service:

- 1.xx Customized Instruction
- 2.xx Technical Assistance
- x.11 Public Education Inst./K-12
- x.15 Multiple Educational
- x.16 Public Education Inst./K-12 - Transcribed Credit
- x.18 Public Education Inst./PS
- x.19 Private Education Inst.
- x.21 WI Local Government Unit
- x.22 Indian Tribal Governments
- x.23 Economic Development Corp
- x.24 County Boards of Supervisors
- x.25 Multiple Local Government Units
- x.31 State of Wisconsin
- x.32 WI Department of Corrections
- x.33 WI Div. of Vocat. Rehab
- x.35 Multiple State Government
- x.41 Business and Industry
- x.42 Community Based Organizations
- x.43 Workplace Education Initiatives
- x.44 WMEP Related Contracts
- x.45 Multiple Business & Industry
- x.46 Adv Manufacturing Solutions
- x.47 Workforce Advancement Training Grants
- x.51 Federal Governments
- x.55 Multiple Federal Governments Units
- x.61 Foreign Governments
- x.62 State Other Than WI
- x.63 Out of State Businesses
- x.65 Multiple Out of State Entities

**THE PRESIDENT RECOMMENDS APPROVAL OF THE EMPLOYMENT OF
PERSONNEL**

Name	Tracey Williams
Title	Associate Manager, Academic Advising
Start Date	March 19, 2023
Salary	\$75,600.00 annually
Type	Management
PT/FT	Full-time
Location	Truax Campus
Degree	Master's degree – Higher Education Leadership Bachelor's degree – Human Services Associates degree – Arts & Humanities
License	
Certifications	
Experience	2 years Student Support Advisor (at Madison College) 3+ years Chief GED Examiner

Name	Nestor Barajas Dominguez
Title	Custodian
Start Date	March 20, 2023
Salary	\$19.04 hourly
Type	Staff
PT/FT	Part-time
Location	Truax Main Building
Degree	
License	
Certifications	
Experience	6 months Striking Coach 1 year Manager

Name	David Garcia
Title	Custodian
Start Date	March 20, 2023
Salary	\$19.04 hourly
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	
License	
Certifications	
Experience	10 months Lube Technician 3+ years Detailer

Name	William Reed
Title	Manager, Event Services
Start Date	March 20, 2023
Salary	\$88,094.00 annually
Type	Management
PT/FT	Full-time
Location	Truax Main Building
Degree	
License	
Certifications	Lean Six Sigma Yellow Belt
Experience	3+ years Event Operations Manager 6+ years Event Planning and Sales Supervisor

Name	George Conduah
Title	Director, ERP Business Systems
Start Date	April 2, 2023
Salary	\$141,102.10 annually
Type	Management
PT/FT	Full-time
Location	Truax Campus
Degree	Master's degree – Finance Bachelor's degree - Computer Science and Business Administration
License	
Certifications	Six Sigma Green Belt
Experience	7+ years Workday Architect (at Madison College) 7 years Logistics Finance Manager

Name	Nicholas Peterson
Title	Student Assistant-Welcome Center
Start Date	April 2, 2023
Salary	\$19.04 hourly
Type	Staff
PT/FT	Part-time
Location	Truax Gateway/Welcome Center
Degree	
License	
Certifications	
Experience	1+ year Welcome Center Attendant, Student Lead (at Madison College) 3+ years Product Operations Specialist

Name	Matthew Fraser
Title	Associate Budget & Policy Analyst
Start Date	April 3, 2023
Salary	\$70,913.00 annually
Type	Staff - Confidential
PT/FT	Full-time
Location	Truax Campus
Degree	Master's degree – International Management Master's degree – Business Administration Bachelor's degree – Theatre Studies & Political Science
License	
Certifications	
Experience	10 months Budget and Policy Analyst 3 years Program and Policy Analyst

Name	Jefferey Jones
Title	Custodian
Start Date	April 5, 2023
Salary	\$19.04 hourly
Type	Staff
PT/FT	Full-time
Location	Truax Campus
Degree	
License	
Certifications	
Experience	7 months Dishwasher/Busser 3+ years Front Desk Cook

THE PRESIDENT RECOMMENDS APPROVAL OF RESIGNATIONS AND SEPARATIONS

EMPLOYEE	POSITION	EFFECTIVE DATE
Amber Delany	Learning & Development Coordinator	March 17, 2023
Patrick Frank	Events Technician	March 24, 2023
Krista Hefty	Food Service Associate	March 31, 2023
Connor Mutchler	Public Safety Officer	April 3, 2023
Cynthia Dallmann	Manager, School Operations	April 7, 2023
William Murray	Maintenance Mechanic	April 7, 2023
Jamie Reinart	Center for Reentry Education Manager	April 14, 2023

THE PRESIDENT RECOMMENDS APPROVAL OF RETIREMENTS

EMPLOYEE	POSITION	EFFECTIVE DATE	YEARS OF SERVICE
Joan Easley	Accounting Specialist	March 31, 2023	6+ years
SharylLynn Peterson	Administrative Planner	April 8, 2023	33 years